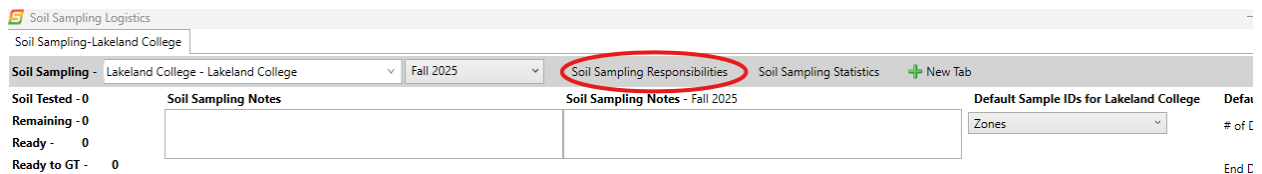# Using Soil Sampling Logistics (Desktop)
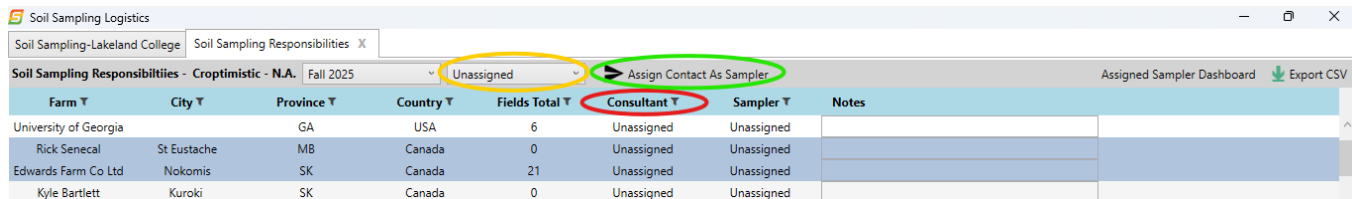
Farm Sampling Logistics

1. Enter Farm
2. On the left-hand menu, click **Soil Sampling Logistics**
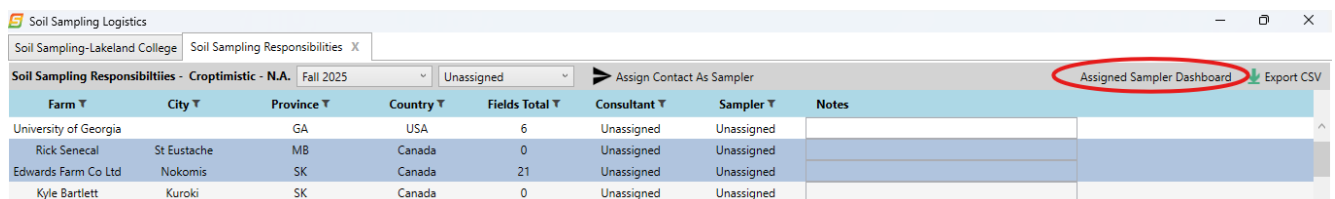
Assigning Samplers

3. In **Soil Sample Logistics** go to **Soil Sampling Responsibilities**

4. Here, you can sort by **Consultant**, or any of the headers in the headings.

5. You can select multiple farms before selecting the dropdown menu which defaults as **Unassigned**. Choose your Sampler and Click **Assign Contact as Sampler.**

6. By assigning samplers in **Soil Sampling Responsibilities** before selecting fields within the farm, they will auto populate in the corresponding farm.

7. The **Assigned Sampler Dashboard** Shows how many fields each sampler is assigned, helping to plan workloads in season. ** A farms Sampling Logistics page must be filled out for this to be accurate**

Farm Soil Sampling Logistics page

8. If a sampler was assigned in **Soil Sampling Responsibilities**, the sampler will appear once a field is selected to be sampled. *Note – if you just did this, you may need to close the soil sampling page and re-enter for the information to appear.

9. From here, you can select:
   a. Fields to **Sample**
   b. **Assign a Sampler**, if it wasn't previously done
   c. Choose your **Package** – either from pre-populated one or enter manually
   d. Select if it is a priority field (Only applicable if going to SWAT Lab)
   e. **# of Depths** – the depth specifics will automatically fill in if they depths are set up under **Farm Settings**
   f. Select if it is **Ready** to sample

   These can all be batch updated by selecting the fields on the <u>far-left side.</u>

10. **Sampled Date** and **Sampled By** will automatically propagate once a sampler toggles to **Sampled** in the app. If the sampler is different that the originally assigned sampler, this will update for accurate statistics.

    You may also notice a Status column. This is only applicable to SWAT Lab.

Soil Sampling Statistics

11. View all the Soil Sampling Statistics

12. From within this screen, you can view the data several ways, based on your preference.